



Impact Report 2015-16

Acknowledgement of Country

Police-Citizens Youth Clubs Queensland

would like to acknowledge and pay our respects to the traditional custodians of the land, the Yugambah people, and their continuing connection to the land, sea and community.

We also acknowledge and pay our respects to Elders, past and present.

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PCYC Bornhoffen is a member of



Queensland Outdoor Recreation Federation
Outdoor Educators Association of Queensland
Australian Association for Bush Adventure Therapy
Land for Wildlife

Text/photos/layout PCYC Bornhoffen
Thanks to all the staff and participants who appear in images in this report
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PCYC Vision

Building safer, healthier communities
through youth development

PCYC Purpose

We are a trusted and respected not-for-profit
that delivers programs, services and venues
to meet community and youth needs
across the whole of Queensland

PCYC Values

Respect Leadership Commitment Passion Teamwork

PCYC Bornhoffen's Purpose

To inspire young people to be self-aware, to build their social skills
and to contribute positively to their community

About Us

Bornhoffen is a Police-Citizens Youth Clubs (PCYC) Leadership Development Centre.

We are a not for profit community organisation and social enterprise located at Natural Bridge in the Gold Coast hinterland.

Our purpose is to inspire young people to be self aware, to build their social skills and to contribute positively to their community.

We work in partnership with schools and community organisations to deliver leadership development programs at Bornhoffen or any place in Queensland.

Our services include:

- Group Accommodation and Conference/Retreat Facilities
- Professional Catering or Self Catering
- School Outdoor Education Programs
- Youth Leadership Programs
- Centre-based or Expedition Programs
- Youth at Risk Intervention Programs in partnership with other agencies

Our two group accommodation centres at our spectacular mountain property are available for use by schools, community organisations, special needs groups, churches and family groups with the option of professional catering or self catering.

To find out more about our services

talk to us on (07) 5533 6154

email admin@bornhoffenpcyc.org.au

visit www.bornhoffenpcyc.org.au



2015-2016 Snapshot

2,429

LEADERSHIP DEVELOPMENT
PROGRAM PARTICIPANTS

204

PCYC STATE YOUTH
LEADERSHIP PROGRAM
PARTICIPANTS

18

GREEN ARMY
PROGRAM
PARTICIPANTS

54 SCHOOL
PARTNERS

97 COMMUNITY
PARTNERS

10 YOUTH CRIME
PREVENTION
PROGRAMS

22,447

RESIDENTIAL
BED NIGHTS

38,819

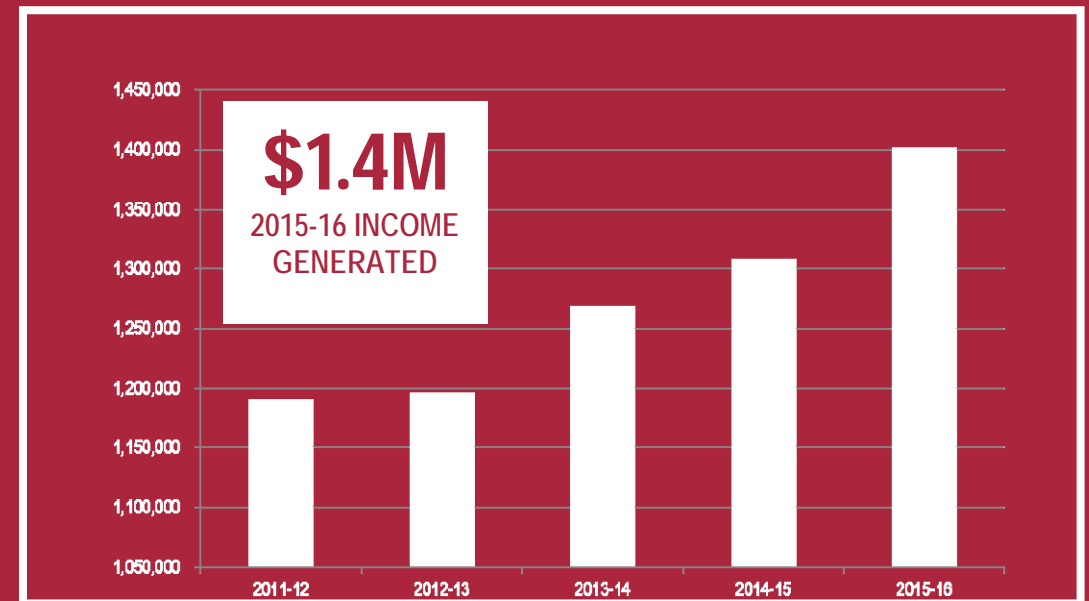
HEALTHY AND
NUTRITIOUS
MEALS SERVED

56,000+

HOURS OF
LEADERSHIP
DEVELOPMENT
PROGRAMMING

5,814

RAINFOREST
TREES PLANTED



Income Growth 2012-2016

Co-Managers Message

Jingeri jingeri - Greetings

Welcome to our impact report for 2015-16.

At PCYC Bornhoffen, we're always evaluating the 'payoff' from how we choose to use our time. Time is the most precious finite resource we all have.

Individuals making time for reflection is essential for learning and development. It is also a core competency for leaders.

We believe the same applies for organisations and teams.

Taking some time out from 'doing' to reflect on the past twelve months and the difference that has been made through the hard work and passion of our team is our responsibility. It is also an opportunity to share our impact with our community of partners, supporters and PCYC colleagues.

Thank you to all of the people who have participated in a Bornhoffen experience whether it was a Leadership Development program or as a Bornhoffen guest. We hope that your time with us was positive, authentic, memorable and meaningful.

Thank you to the many individuals, schools, groups and organisations that have supported and worked in partnership with PCYC Bornhoffen over the past twelve months. We couldn't exist without you.

Thanks to our amazing Bornhoffen team - you are all exceptional people doing exceptional things everyday. You create the physical and cultural environment that many people tell us is special.

We are proud to be part of this team. We are certain that the positive, real, meaningful and memorable experiences that PCYC Bornhoffen provide helps to build safer, healthier communities.

Arron Sullivan and Mick Foran
Bornhoffen Co-Managers



Mick Foran
Venue Services
Manager



Arron Sullivan
Leadership Development
Manager

I lead best when I forget about myself as leader and focus on my group, their needs and their goals. To lead is to serve. To give, to achieve TOGETHER.

From 'A Leader By Kathryn Nelson'

If serving is beneath you, leadership is beyond you.

Anonymous

Our Supporters

PCYC Bornhoffen relies on support from the community to provide and improve our services.

Sincere thanks to the following organisations and individuals who have supported us during the past twelve months

Cr Glenn Tozer (Gold Coast Divisional Councillor), Ros Bates MP (State Member for Mudgeeraba) and Scott Buchholz MP (Federal Member for Wright)

Andelaine - allow us to access their neighbouring property to undertake bushwalking and overnight camping with young people at no charge

Australian Government Department of the Environment - approved three Green Army projects to support habitat restoration/youth skills development

Children's Hospital Foundation - fund our work with young people from the Children's Hospital Queensland Burns Unit

City of Gold Coast Land for Wildlife - provide loan of a fauna camera to assist with wildlife surveying and other support

Conservation Volunteers Australia - partner with us to provide a Green Army team and supervisor to undertake habitat restoration

Dryhurt Stuart Architects - provided assistance with architectural services at reduced rate

Errol Murfet Builder - undertook commercial construction project supervision and other support of our office building for a nominal sum of \$1

Hinterland Toyota Nerang - provided a higher than commercial value trade-in on our four wheel drive vehicle to support PCYC

Queensland Government Gambling Community Benefit Fund - provided \$35,000 funding to assist us to replace a four wheel drive vehicle to support our programs

Queensland Government Department of Environment and Heritage Protection - provided \$39,900 to undertake habitat restoration and volunteer engagement

Reuben Pelerman Benevolent Foundation - provided a \$2,500 donation earmarked for construction of a new basketball half court

SEQ Water - provided an \$11,000 'Water for Life' grant to assist with habitat restoration in the Hinze Dam water catchment area

Solitude and The Log Cabin - allow us to access their property to enable half day creeking journeys as part of Leadership Development programs

Volunteers from PCYC and other community organisations - provided voluntary assistance with community service and habitat restoration projects



Our Team

PCYC Bornhoffen is a beautiful environment but we think it is our exceptional people that set it apart. We rely on a small team with a diverse range of skills to provide our services across programs, catering, venue, administration and customer service.

Our staff team during 2015-16 included:

Mick Foran	Co-Manager (Venue Services)
Arron Sullivan	Co-Manager (Leadership Development)
Michael Beer	Catering Coordinator
Mike Coker	Leadership Development Coordinator
Ken Hartley	Venue Coordinator
Lorna Peach	Administration Officer
Jodie Alderton	Venue Support Officer (Catering)
Hayden Beer	Venue Support Officer (Catering)
Andre Buhot	Leadership Development Facilitator
Anita Burns	Leadership Development Facilitator
Jason Brooking	Habitat Restoration Worker
Jai Canobie-Harris	Leadership Development Consultant
Peter Egglar	Leadership Development Facilitator
Barry Ferguson	Venue Support Officer
Ross Hague	Venue Support Officer
Cherie MacDonald	Venue Support Officer (Catering)
Tanina Millis	Habitat Restoration Worker
Leia Philips	Venue Support Officer (Catering)
Luke Shaman	Venue Support Officer
Ingrid Stafelu	Leadership Development Facilitator
Nadeen Wells	Venue Support Officer (Catering)

We also employ approximately 25 additional contract program staff throughout the year.

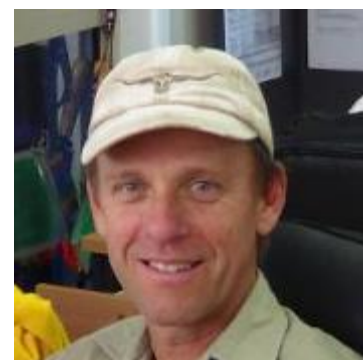
Thanks to everyone for their positive approach, professionalism and commitment.



Michael Beer
Catering Coordinator



Mike Coker
Leadership Development
Coordinator



Ken Hartley
Venue Coordinator



Lorna Peach
Administration Officer

The Bornhoffen Coordinator Team (above) play key leadership roles within PCYC Bornhoffen

QORF Award for Excellence

The **Queensland Outdoor Recreation Awards** recognise and reward excellence in the outdoor recreation community. The Awards celebrate individuals and organisations that have been successful in significantly improving outdoor recreation outcomes for participants and clients.

PCYC Queensland received the **2015 Riverlife Award for Excellence in Outdoor Instruction and Education**. The recipient of this award demonstrates significant achievements in the delivery of outdoor recreation through quality education/instruction. The award was received for the **PCYC State Youth Leadership Program** which has been delivered by PCYC Bornhoffen in partnership with the State Youth Program Team since 2000.

This is the second time that PCYC Queensland has won this award. PCYC Bornhoffen received the Award for Excellence in Outdoor Instruction and Education in 2010 for the PCYC/Blue Light Catalyst Youth Intervention Program. Congratulations to all involved!



Leadership Development Programs

Leadership Development designs and delivers experiential and adventure-based programs with a diverse range of partner organisations and participants.

These programs aim to enable change.

Programs are about engaging in experiences that build self-awareness and social skills. These are essential ingredients for the change process to occur and they also align with the Australian Curriculum.

We take a community development and consultation approach. We design services based on identified needs and not simply by providing an 'off the shelf' set of activities.

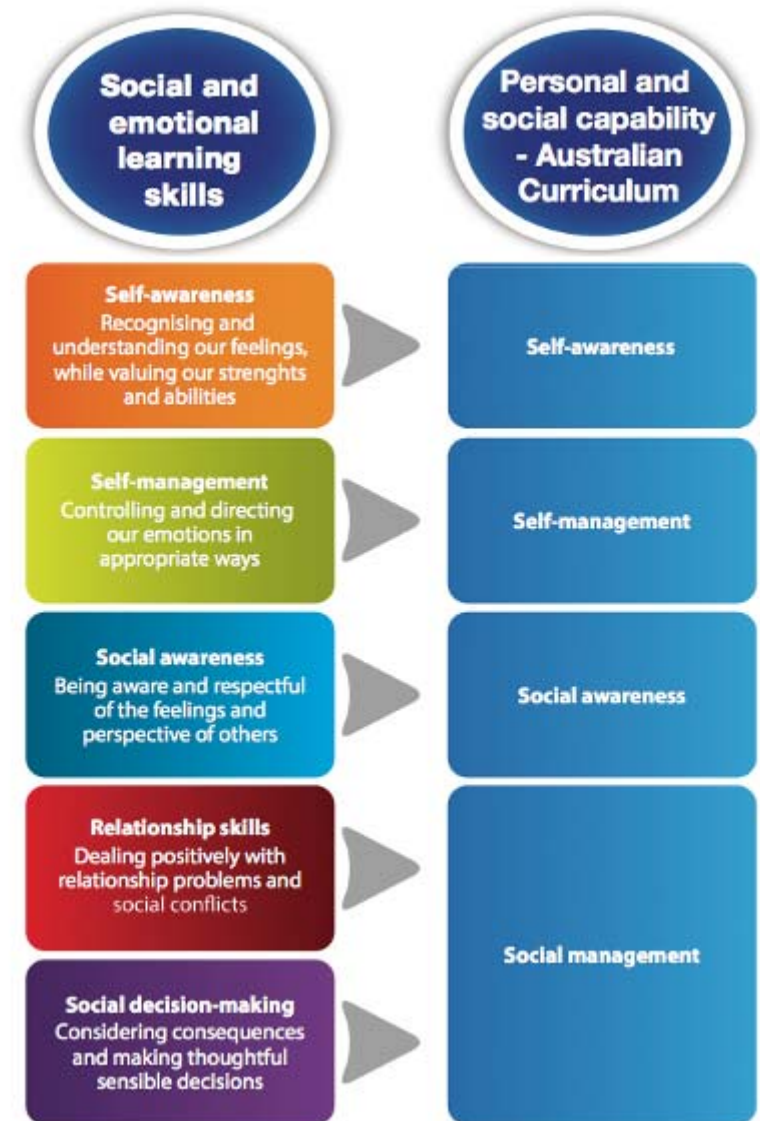
PCYC Bornhoffen provides positive, real, memorable and meaningful experiences which develop individuals, groups and communities.

Positive - we are driven by the belief that the experiences we provide do make a positive difference in young people's lives by building self-concept, developing resilience, improving the ability to connect with other people and building a sense of community

Real - we aim to provide authentic experiences in natural environments with real consequences – a reminder that in life, there is no 'undo' button

Meaningful - our experiences have purpose beyond the here and now. Our aim is to provide insights and learning which will be can be retained and transferred into the individual's everyday setting

Memorable - we know that our experiences are powerful and are retained as 'landmarks' in young people's lives as they transition into adulthood



Source: www.friendlyschoools.com.au

Leadership Development Programs

Our programs can be grouped into four main categories.

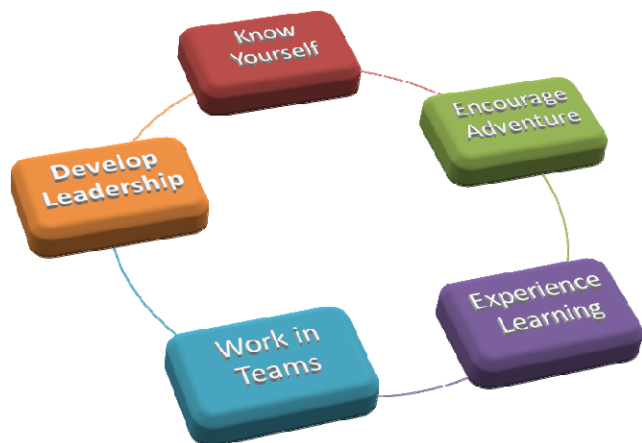
- Schools
- Community
- Youth Intervention
- Focused Leadership

Our programs vary in duration from a single day through to a nine day journey.

In the past twelve months, we have provided programs to nearly 2,500 individuals for an average of over 21.5 hours per person. That is equivalent to over 54,000 hours of structured learning programs.

This year, we have put together a number of case studies to demonstrate the diversity and impact of our work. These include programs with a selection of different partner organisations.

We have also included case studies on some venue user groups as these also make a strong contribution to youth development and broader community wellbeing.



Key elements of our approach

22 strong facilitation team for an experiential day with 800 young people



Case Study: Assisi College

TARGET: Year 7 students (first year of high school)
FUNDING SOURCE: Included in school fees paid by families
PARTNER SINCE: 2007

PCYC Bornhoffen works in partnership with teaching staff from Assisi Catholic College to plan and facilitate their annual Year 7 school outdoor education program.

The focus of the program is to facilitate connections, building of friendships and development of student confidence as they transition into high school. The students participate in a facilitated experiential and adventure-based learning program that is designed to help set the 'climate' for the student's high school experience at Assisi. The teaching staff from the College are very committed to the program and work closely with our facilitators to ensure the experiences on the program are applied into the everyday school setting.

"I am responsible for organising our Year 7 Camp each year. I have many options, yet I will not go past the incredible opportunities that Bornhoffen present to us. As a group of approximately 140 students and over 10 staff, our every need is catered to both comfortably and professionally. Accommodation is excellent and the food is exceptional, yet it is the capable, professional and approachable staff who ensure our continued bookings."

Paula Dougherty - Year 7 Pastoral Coordinator



Case Study: Camp Oz - Children's Health Qld Burns Centre

TARGET: Young people aged 8 to 16 years with a burn injury
FUNDING SOURCE: Children's Hospital Foundation
PARTNER SINCE: 2008



Young people who experience a burn injury often need to adjust to living with an altered physical appearance and present with an invisible and altered psychological perspective. Young people with burns are at an increased risk of negative life trajectories during adolescence affecting their psychological well-being, engagement in education and career and/or civic or social contributions.

Camp Oz was launched through the Burns Unit, Royal Children's Hospital, Brisbane in November 1987. It was the first of its kind for an Australian paediatric Burns Unit. Since 2008, PCYC Bornhoffen has worked in close partnership with clinical and allied health staff from the Children's Health Queensland Burns Centre at Lady Cilento Children's Hospital to plan and deliver Camp Oz.

Camp Oz utilises a 3-day outdoor adventure intervention approach to build life effectiveness capabilities, increase positive mental health and improve behavioural functioning of children aged 8 to 16 years. The program is currently delivered each year alternating between PCYC Bornhoffen and North Stradbroke Island to provide two contrasting but complimentary experiences.



Case Study: Asteros

TARGET: Young males aged 14-15 at risk of exclusion from education system
FUNDING SOURCE: Funds raised by Asteros Association
PARTNER SINCE: 2007

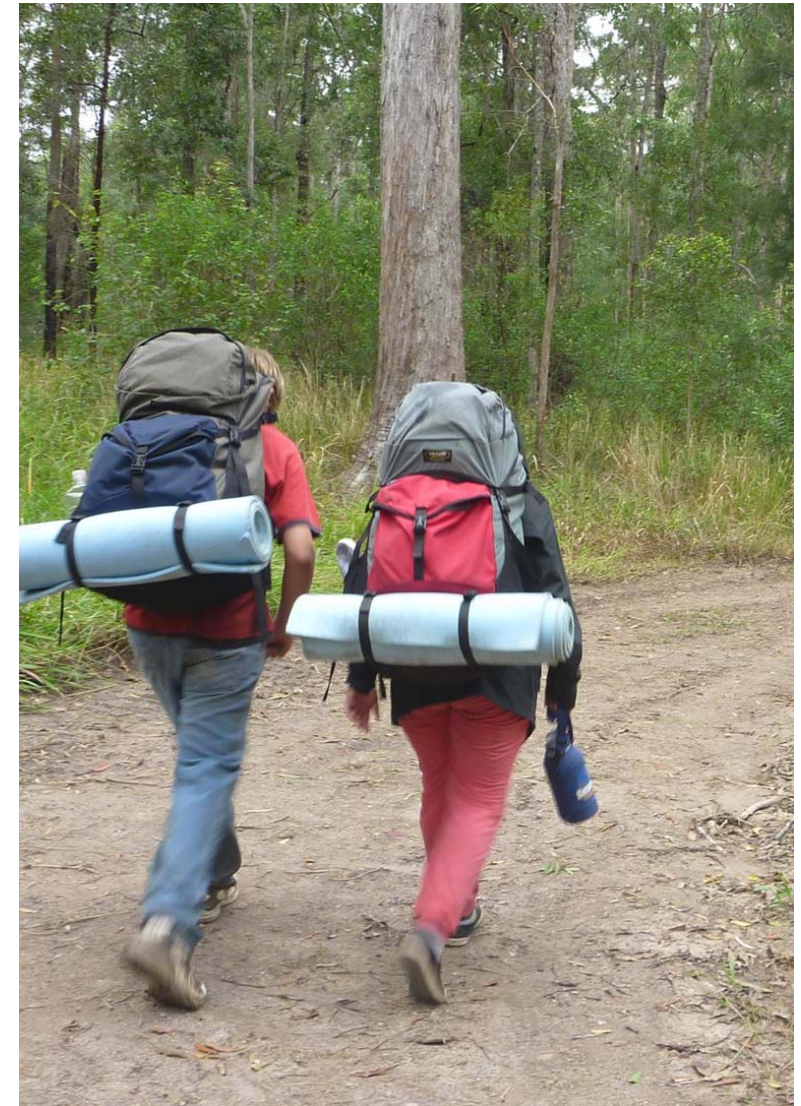
Asteros is a Greek word for 'shining star'.

PCYC Bornhoffen works with the Asteros Association to provide intervention programs for young people at risk of exclusion from mainstream education.

Young people are referred/selected from across a number of Catholic Education high schools on the Gold Coast.

The Asteros program is a two part outdoor experience - a three day introductory program and a five day journey-based program. Our staff work in partnership with Dr Jeff Kemp (school counsellor and Churchill Fellow) to facilitate the program.

The program has evolved and strengthened over time. In addition to the outdoor program components, it also includes a follow up residential experience, ongoing counselling/support as well as a parent skilling/support program.



Case Study: PCYC State Youth Leadership Program

TARGET: Young people aged 14-24 years
FUNDING SOURCE: PCYC Queensland community fundraising
PARTNER SINCE: 2000

The PCYC Queensland State Youth Leadership Program (SYLP) is a six-day, five night multi-stage personal development, leadership development and community development training program designed for young people involved with the 54 PCYC branches throughout the state.

PCYC SYLP is delivered at Bornhoffen PCYC Leadership Development Centre. It is facilitated by PCYC Bornhoffen staff in partnership with the State Youth Programs Team and PCYC Club staff. The three sequenced levels of SYLP Program are Level 1 - Leading Me, Level 2 - Leading Others and Level 3 - Leading in My Community.

SYLP includes a combination of theory content and experiential activity. The program has been constantly reviewed and adapted to stay current with contemporary content including emotional intelligence, multiple intelligences, giving/receiving effective feedback, leadership and community development practice.

“From the minute the young people arrive, they are reminded they are young adults working in a team. Staff are there to support them in succeeding but not to prevent them from failing as this is part of life”

Sergeant Linda Baade - PCYC Gold Coast

“It is a privilege to be able to participate in the program as a Branch Manager. The week at Bornhoffen PCYC allows you to observe and assist the PCYC Youth Development Team facilitate the growth of the youth participating in the program.”

Sergeant Dominic Richardson - PCYC Blackwater



Case Study: UN Youth State Conference

TARGET: Young people in Year 10 to 12
FUNDING SOURCE: Participant fees, donations and volunteer effort
PARTNER SINCE: 2015

PCYC Bornhoffen is the venue for the UN Youth Queensland State Conference. This is the organisation's premier event and is one of the largest leadership and diplomacy forums hosted in Queensland. This three-day residential camp is open to all students in Years 10-12 and aims to provide them with an opportunity to meet like minded people and to learn the skills and techniques required to tackle the global challenges of the future.

The UN Youth State Conference provides a unique forum for students from across Queensland to engage in debate, workshops and critical discussion about the problems facing the world today and into the future, such that they might begin to design their own solutions.

"I liked having my stance challenged, getting better informed, and having my perspectives changed by others."

"I loved that all the facilitators were so friendly and entertaining; it made everyone much more comfortable and was a good ice breaker. The types of debates we had were really interesting and new for me, and it was great to debate with such enthusiastic and knowledgeable people."



"My awareness and knowledge for current affairs had increased drastically over those few days of Summit! I was able to chat to anyone about anything, give my opinion on a certain topic and discuss things that I had never talked about before!"



Case Study: MAMRE Community Retreat

TARGET: Young people with disabilities and their families
FUNDING SOURCE: Fundraising by MAMRE Association and user fees
PARTNER SINCE: 2009

Mamre Association is a Brisbane based non-profit organisation supporting families which have children with a disability. The name 'Mamre', came from a Hebrew word meaning 'mountain of friendship'.

Mamre believes that people with a disability and their families can have rich, full and meaningful lives within their communities and is committed to working with families in partnership to inspire, embolden and empower towards a better future.

Mamre has been running its annual Community Retreat for young people with disabilities and their families since 2009.

Mamre staff and volunteers plan and organise the activities for the weekend. A range of arts, outdoor and social activities are run over the weekend and there is also the opportunity for families to connect and share their experiences.

Mamre also self-cater using our commercial kitchens to help keep the experience more affordable.

"I love the families doing fun things together and accepting one another."

"Great place, wonderful people, lots to do if you want to get involved or just chill out in nature."

"There is a lovely sense of community here."



Our Venue



Bornhoffen was established in 1978 by PCYC as a youth leadership centre. Despite all the change over the past four decades, the need for young people to have a Bornhoffen experience has never been greater.

Venue Maintenance and Improvements

It takes a lot to keep a place like Bornhoffen functioning. It's a 24/7 365 day operation and a busy customer focused environment. We are also operating in an environment where we need to keep our prices affordable for the community. Therefore, there are always tight budget constraints.

It's no ordinary job. That's where our venue team comes in.

Our venue staff work across a number of areas - bookings, finance, customer support, cleaning, workplace health and safety, maintenance, grounds, habitat restoration and (if there is any time left over), improvement projects.

A lot of this work requires the same tasks to be repeated many times over during a twelve month period with a consistent focus on quality.

For example, we have 35 toilets across five buildings that need to be regularly cleaned and serviced multiple times per week. This equates to over 3,600 toilet cleans per annum. Our water treatment system, swimming pool and septic treatment systems all need daily and weekly maintenance checks.

Our grounds, walking tracks and property are always well presented and this is only possible because of the ongoing mowing, brush cutting, garden maintenance and weed control that is occurring on a continual basis in one of the highest rainfall areas in Australia.

In addition to regular cleaning and sanitising required after each group has departed, there is an ongoing annual cleaning and maintenance schedule across all of the buildings on the property.

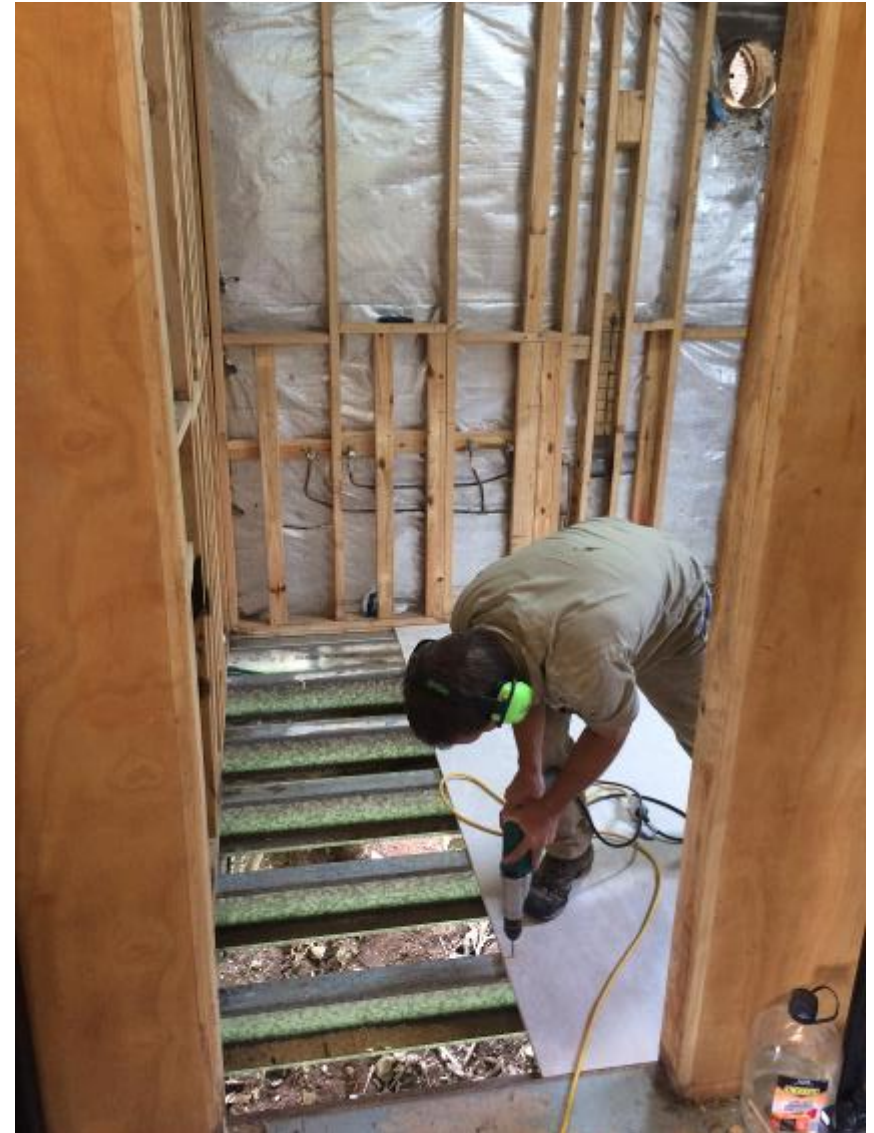
Our users are telling us in their verbal and written feedback that we're meeting or exceeding their expectations on venue cleanliness, functionality, maintenance and presentation as well as offering friendly, genuine customer service.



Venue Maintenance and Improvements

Some of the key venue improvements made during 2015-16 include:

- Full refurbishment of two Hobwee ensuites to fix water damaged floors including new villaboard walls, painting, commercial vinyl floor, LED lighting and internal fit out.
- Completion of final stages of office building including entry feature/sign, northern verandah, staff lunch room and various other items.
- New and enrichment planting of native gardens/landscaping around new office, Hobwee, pool and other grounds areas.
- Clearance of rocks/boulders by earthmover and grassing of areas to reduce weeds and expand maintained grass area.
- Removal of concrete and other rubbish from property dating back to the 1980's and earlier.
- New AV, data projector and screen system installed in Wagawn main hall.
- New Bornhoffen signage constructed for driveway entrance.
- New timber Hobwee venue signage made and installed.
- Design and installation of new acknowledgement of country/Yugambeh language signs across venue plus five environmental interpretation signs across property.
- New lookout area established on western side of property.
- Security/insect screens installed on all Hobwee cabin windows.
- New speed bumps, line marking and traffic signage to improve vehicle and pedestrian safety.
- Significant construction of new and upgraded steps on walking track system.
- Continued weed control and habitat restoration on property involving Green Army teams, Bornhoffen staff and volunteers.
- New wireless internet temperature monitoring system for cold rooms/freezers
- Removal of large group of coral trees (environmental weed).



The Year in Pictures



JINGERI JINGERI - GREETINGS

Bougul nya wani guli berang : It is good to see you here today!
 This area has a rich history of Aboriginal culture dating back post 40,000 years ago.

The Yugambah people who lived in this area thrived off the beautiful natural landscape and the abundance of rainforest plants, seeds, plentiful water and wildlife that surrounded them.
 Yugambah is the Aboriginal language spoken in the Gold Coast, Logan and Scenic Rim areas.

Here are Yugambah words for some of the animals you might see at PCYC Bornhoffen or in the surrounding area.

Karl: Wallaby	Kabul: Carpet Python	Wagahn: Crow
Miburn: Eagle	Wagun: Scrub Turkey	Kagaru: Kookaburra

Why not try learning at least one of these words and use it next time you see this animal?
 To find out more about Yugambah language, visit www.yugambah.com
 Nguli kinglywani wawpaga isaguli nyurpa-I : We wish you a good day




Catering

PCYC Bornhoffen has its own catering team which provides professional, healthy and tasty food for groups staying with us at an affordable price.

We believe that food is an essential part of a Bornhoffen experience. If the food is not good or there is not enough, this will impact on the whole experience.

Our food is freshly prepared and cooked on-site each day. All of our morning and afternoon teas are 'home-made' by our own staff.

We continue to ask young people to be involved with basic tasks including taking turns serving food, washing up their dishes and keeping the dining room clean and hygienic. This helps to keep costs down for our users but, more importantly, this is a valuable learning experience for young people about how to live and contribute in a community.

Our team are highly experienced in meeting the needs of people with special dietary requirements including food allergies, food intolerances and other speciality diets (eg. vegetarian, vegan).

Our friendly and flexible staff also provide catering for a number of functions and events each year including down to earth weddings, corporate standard menus and celebration dinners.

SELF CATERING FACILITIES


PCYC is committed to providing affordable experiences for families and the general community.

We continue to allow family and community groups to use our kitchen facilities where they would prefer to provide their own catering using volunteer labour. This community access allows a number of groups to provide experiences that would otherwise not be affordable for their members.

Large groups are required to hold their own food handling certification.



Habitat Restoration

A photograph of a small stream flowing over rocks, surrounded by green grasses and fallen leaves. The water is clear and turbulent as it flows over the rocks. The surrounding vegetation is lush and green, with some fallen leaves scattered in the water.

PCYC Bornhoffen's location in the headwaters of the Nerang River catchment, adjacent to the World Heritage listed Lamington National Park and its access by the community makes it a strategic location for investment in habitat restoration and protection

Habitat Restoration

AUSTRALIAN GOVERNMENT GREEN ARMY

Green Army is a hands-on, practical environmental action programme that supports local environment and heritage conservation projects across Australia. It is funded by the Australian Government. PCYC Bornhoffen is partnering with Conservation Volunteers Australia to provide three approved Green Army projects. Each project involves a team of up to nine participants aged 17-24 years along with a team supervisor. Participants receive significant training and gain practical experience in workplace health and safety, first aid, conservation and minor construction work.

Two projects were delivered during 2015-16 with a total of 18 participants achieving some outstanding habitat restoration as well as performing some much needed construction upgrades to our walking track system. These projects will have a lasting legacy for the natural environment.



QUEENSLAND GOVERNMENT EVERYONE'S ENVIRONMENT

Everyone's Environment is a Queensland Government program where local environmental and community groups could apply to undertake conservation projects. PCYC Bornhoffen received \$39,900 in Round 3 for a 24 month project to employ a habitat restoration worker to control madeira vine and engage with volunteers to undertake weed removal and plant 3,200 trees. So far, the project has engaged with over 400 volunteers from various schools, community organisations and our own PCYCs during the year. The project will be ongoing until April 2017.

Sincere thanks to:

- Australian Government Department of the Environment
- Queensland Government Department of Environment and Heritage Protection
- Conservation Volunteers Australia
- Green Army participants
- Green Army Supervisor Patrick Malone and
- the hundreds of individual youth and adult volunteers for their hard work and contribution to these projects.



Effective Practice

As a Leadership Development Centre, PCYC Bornhoffen is committed to staying current with research and development in our sector, continually evaluating and improving our practice and making a positive contribution to the broader education/community sector.

Key activities included:

- Membership of key industry bodies including Qld Outdoor Recreation Federation (QORF), Outdoor Educators Association of Qld (OEAO) and Australian Association for Bush Adventure Therapy (AABAT).
- Participation in International Police and Community Supporting Youth Conference 2015 including a presentation on outdoor experiential learning and its relevance.
- Participating in the Queensland Outdoor Recreation Federation/Australian Camps Association Kids Outdoors 2030 Conference at Tallebudgera.
- Hosting interstate participants in the Kids Outdoors 2030 Conference as part of a leading centres tour in Gold Coast area.
- Participating in an Australian Facilitators Network conference.
- Finalisation of an external evaluation research report on the Catalyst program by the University of Canberra.
- Contributing to an article by Daniel Bowen 'Effects of the PCYC Catalyst outdoor adventure intervention program on youths' life skills, mental health, and delinquent behaviour' published in the International Journal of Adolescence and Youth.
- Participating in the biennial National Outdoor Education Conference 2016 on the Sunshine Coast including a joint presentation with Dr James Neill and Daniel Bowen from the University of Canberra.



Financial Summary

SUMMARY PROFIT & LOSS STATEMENT	2014-15	2015-16
INCOME		
Service Delivery Income	1,279,179	1,369,532
Fundraising Income	2,500	2,560
Operational Grant Income	22,562	15,026
Sundry Income	7,096	14,996
TOTAL INCOME	1,311,337	1,402,114
EXPENSES		
Service Delivery Expenses	855,830	884,249
Fundraising Expenses	0	0
Operational Grant Expenses	22,562	15,026
Overhead Expenses	359,443	455,016
TOTAL EXPENSES	1,237,835	1,354,291
NET OPERATING PROFIT	73,502	47,821
Add Capital Grants	36,695	42,259
Less Depreciation Expense	34,923	35,668
NET PROFIT AFTER CAPITAL GRANTS AND DEPRECIATION	75,275	54,412

Bornhoffen is a business unit of PCYC Queensland. It has a civilian co-management team which is accountable to the Chief Executive Officer via a Zone Development Manager and the General Manager (Operations).

PCYC Bornhoffen is required to operate as a financially sustainable entity. We receive no operational funding from government and need to generate income to cover all expenditure including wages, operating costs, overheads, maintenance and utilities.

SUMMARY BALANCE SHEET	2014-15	2015-16
ACCUMMULATED FUNDS		
Balance at 1 July 2015	1,820,491	1,895,765
Current Years Profit/ (Loss)	75,275	54,412
ACCUMULATED FUNDS AT 30 JUNE 2015	1,895,765	1,950,177
REPRESENTED BY		
CURRENT ASSETS	330,514	360,649
NON-CURRENT ASSETS	2,001,804	2,040,074
TOTAL ASSETS	2,332,318	2,400,723
LESS LIABILITIES	436,553	450,546
NET ASSETS	1,895,765	1,950,177

Any surplus funds generated by the business unit are retained for future replacement of assets or re-investment in facilities and services.

The business unit achieved an operating profit result of \$47k in 2015-16 and a net profit after capital grants and depreciation of \$54k. This was achieved primarily through increased service delivery income (+\$90k on last year).

See the following pages for our full audited financial report for 2015-16.

Audited Financial Statements 1

QUEENSLAND POLICE-CITIZENS YOUTH WELFARE ASSOCIATION BORNHOFFEN PCYC		
INCOME STATEMENT PERIOD ENDING 30 JUNE 2016		
2015	INCOME	2016
Operational Income		
Venue Income		
474,878	Revenue	533,806
(271,076)	Expenses	(337,776)
<u>203,802</u>		<u>196,030</u>
Catering Income		
410,881	Revenue	434,782
(260,094)	Expenses	(264,973)
<u>150,787</u>		<u>169,809</u>
Programs		
390,045	Revenue	400,944
(321,284)	Expenses	(281,500)
<u>68,761</u>		<u>119,443</u>
Fundraising		
0	Revenue	0
2,500	Donations	2,560
0	Expenses	0
<u>2,500</u>		<u>2,560</u>
Canteen		
0	Revenue	0
0	Expenses	0
<u>0</u>		<u>0</u>
Operating Grants		
22,562	Revenue	15,026
(22,562)	Expenses	(15,026)
<u>0</u>		<u>0</u>
Other Income		
0	PCYC Memberships	0
0	Rentals & Hall Hire	0
0	Grant Management Fees	0
0	Operational Funding	0
0	Wage Subsidies	0
3,357	Interest Received	3,090
3,739	Profit on Disposal of Assets	11,906
0	State Office Support Levy	0
0	Sundry Income	0
<u>7,096</u>		<u>14,996</u>
<u>432,945</u>	TOTAL INCOME	<u>502,838</u>

QUEENSLAND POLICE-CITIZENS YOUTH WELFARE ASSOCIATION BORNHOFFEN PCYC		
INCOME STATEMENT PERIOD ENDING 30 JUNE 2016		
2015		2016
	<u>432,945</u>	<u>502,838</u>
BROUGHT FORWARD		
LESS OVERHEAD EXPENSES		
Administration Staff Costs		
254,510	Staff Wages	342,000
1,803	Staff Amenities	3,451
4,839	Staff Training	5,594
2,089	Staff Amenities	1,642
9,077	Workcover	20,561
2,355	Recruitment	1,486
<u>274,673</u>		<u>374,735</u>
Overhead Costs		
Communication Costs		
283	Postage & Freight	153
2,515	Printing & Stationery	1,938
7,293	Telephone	8,667
<u>10,091</u>		<u>10,757</u>
Information Technology Costs		
5,048	Computer Expenses	5,540
0	ICT Support Charge	0
<u>5,048</u>		<u>5,540</u>
Motor Vehicle Costs		
11,362	MV Fuel	9,740
0	MV Insurance	397
2,825	MV Registration	4,632
7,217	MV Repairs and Maintenance	10,573
1,298	MV Other	1,110
<u>22,702</u>		<u>26,452</u>
(41)		0
<u>0</u>		<u>0</u>
Occupancy Costs		
	Council Rates	0
	Security	0
		<u>0</u>

Audited Financial Statements 2

QUEENSLAND POLICE-CITIZENS YOUTH WELFARE ASSOCIATION BORNHOFFEN PCYC		
INCOME STATEMENT PERIOD ENDING 30 JUNE 2016		
2015		2016
	Other Operational Expenses	
3,179	Advertising Expenses	2,612
985	Assets < (less than) \$1,000	639
1,040	Audit Fees	0
6	Bank Fees & Charges	174
172	Credit Card/Merchant Fees	0
65	First Aid Supplies	2,615
0	Functions/Events Costs	185
9,019	Interest Paid on Branch Loans	8,732
336	Licence Fees	409
636	Membership Fees	136
0	Staff Meeting Expenses	202
0	Staff Professional Development	1,463
30,000	State Office Support Charges	20,004
496	Travel & Accommodation	344
1,036	Sundry Expenses	18
46,969		37,532
359,443	TOTAL EXPENSES	455,016
73,502	NET OPERATING PROFIT / (LOSS)	47,821
36,695	Add Capital Grants	42,259
(34,923)	Less Depreciation Expense	(35,668)
75,275	NET PROFIT/(LOSS) AFTER CAPITAL GRANTS & DEP'N	54,412

QUEENSLAND POLICE-CITIZENS YOUTH WELFARE ASSOCIATION BORNHOFFEN PCYC		
BALANCE SHEET PERIOD ENDING 30 JUNE 2016		
2015		2016
	ACCUMULATED FUNDS	
1,820,491	Balance as at 1 July 2015	1,895,765
75,275	Current Years Profit/Loss	54,412
1,895,765	ACCUMULATED FUNDS AS AT 30 JUNE 2016	1,950,177
	REPRESENTED BY:	
	CURRENT ASSETS	
24,254	Cash at Bank	3,001
287,880	Investment Central Finance	253,508
508	Change Floats	508
0	Term Deposit Investments	0
17,791	Sundry Debtors	103,552
80	Prepayments	80
0	Stock and Merchandise on Hand	0
0	Branch Loans	0
330,514		360,649
	NON CURRENT ASSETS	
2,001,804	Property, Plant & Equipment (See Note 3)	2,040,074
2,332,318	TOTAL ASSETS	2,400,723
	LESS LIABILITIES	
16,498	Trade Creditors	35,163
0	Accrued Expenses	21,634
58,109	Deferred Income	0
0	Deposits & Bonds	108,935
153,300	Branch Loans	153,287
0	Other Loans	0
0	SAC Debtors & Advances	0
14,293	Unspent Operational Grants	(733)
60,441	Unspent Capital Grants	0
91,691	Leave Entitlements Current	132,260
42,221	Leave Entitlements Non Current	0
436,553	TOTAL LIABILITIES	450,546
1,895,765	NET ASSETS	1,950,177

Audited Financial Statements 3

QUEENSLAND POLICE-CITIZENS YOUTH WELFARE ASSOCIATION
BORNHOFFEN PCYC

NOTES TO AND FORMING PART OF THE ACCOUNTS
PERIOD ENDING 30 JUNE 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are a special purpose financial report for the Bornhoffen PCYC branch of the Queensland Police-Citizens Youth Welfare Association (QPCYWA). The financial report has been prepared in order to satisfy the reporting requirements of the branch and in accordance with group operating instructions for reporting. As the branch is not a reporting entity the requirements of Australian Accounting Standards have not been considered. These have been accounted for in the consolidated financial report of the reporting entity (QPCYWA).

The financial report has been prepared on the accruals basis on the basis of historical cost. The following significant accounting policies have been adopted in the preparation of the report.

• **Depreciation**

The depreciable amount of Equipment is depreciated over its estimated useful life on the straight line basis commencing from the time an asset is ready for use. The estimated useful lives applied range between 3 to 10 years. Building depreciation is accounted for in the consolidated financial report of the reporting entity (QPCYWA).

• **Employee Benefits**

Entitlements applicable to annual leave and long service leave are measured on an undiscounted basis plus related on costs and expensed as the related service is provided.

• **Inventories**

Inventories are stated at the lower of cost and current replacement cost. Inventories comprise branch canteen stocks and other trading activity and fundraising items.

• **Revenue**

Revenue for services rendered from activities, childcare, memberships, fundraising and rentals are recognised at fair value of consideration received. Advance deposits or payments in advance are treated as deferred income.

• **Grants**

Grants received on the condition that specified services are delivered or conditions fulfilled are considered a reciprocal transaction. Revenue is recognised as services are performed and at year end a liability is recognised until the service is delivered.

• **State Office Support Charge**

A number of services such as internal audit, human resources, marketing, zone development management, financial reporting and expenses such as external audit, computer software and insurance are incurred at a state office level. These services and expenses are allocated to each branch relative to the size and profile of the branch via the State Office Support Charge.

NOTE 2 - CENTRAL FINANCE FUND

The group operates a centralised investment fund. Interest is paid on branch funds on a monthly basis. The group investments are held in bank deposits at call and term deposits.



QUEENSLAND POLICE-CITIZENS YOUTH WELFARE ASSOCIATION
BORNHOFFEN PCYC

NOTES TO AND FORMING PART OF THE ACCOUNTS
PERIOD ENDING 30 JUNE 2016


NOTE 3 - PROPERTY PLANT AND EQUIPMENT

	Cost	Accum. Dep	Carrying Amt 30/06/16	Carrying Amt 30/06/15
Work in Progress	180,092	0	180,092	173,382
Freehold Land	0	0	0	0
Buildings	1,716,913	0	1,716,913	1,716,913
Catering Equipment	56,611	(44,805)	11,806	16,027
Electrical Equipment	9,179	(6,015)	3,164	(0)
Fundraising Equipment	0	0	0	0
Furniture & Fittings	42,569	(40,819)	1,750	4,284
General Equipment	38,993	(26,406)	12,588	15,615
Office Equipment	34,594	(29,915)	4,679	6,133
Activity Equipment	73,421	(45,596)	27,825	38,447
Motor vehicles	160,736	(79,480)	81,256	31,004
Other Assets	0	0	0	0
	2,313,109	(273,036)	2,040,074	2,001,804



Audited Financial Statements 4

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Independent Audit Report to the Queensland Police-Citizens Youth Welfare Association – Bornhoffen Branch

Scope

I have audited the financial report comprising the Balance Sheet, Income Statement and accompanying notes of the Bornhoffen Branch of the Queensland Police-Citizens Youth Welfare Association for the year ended 30th June 2016. The Management Committee is responsible for the preparation and presentation of the financial report. I have conducted an independent audit of the financial report in order to express an opinion on them to the members of the Branch.

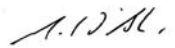
My audit has been conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether in all material respects, the financial report is presented fairly, in accordance with the basis of accounting set out in note 1 to the financial report so as to present a view that is consistent with my understanding of the Branch's financial position and performance and the result of its operations. The contents of this financial report are to be combined with those of the other branches of the Queensland Police-Citizens Youth Welfare Association to form the statutory report of the Association as a whole.

Independence

I am independent of the Association, and have met the independence requirements of Australian professional ethical pronouncements and the Australian Charities and Not-for-profits Commission Act 2012.


Audit Opinion

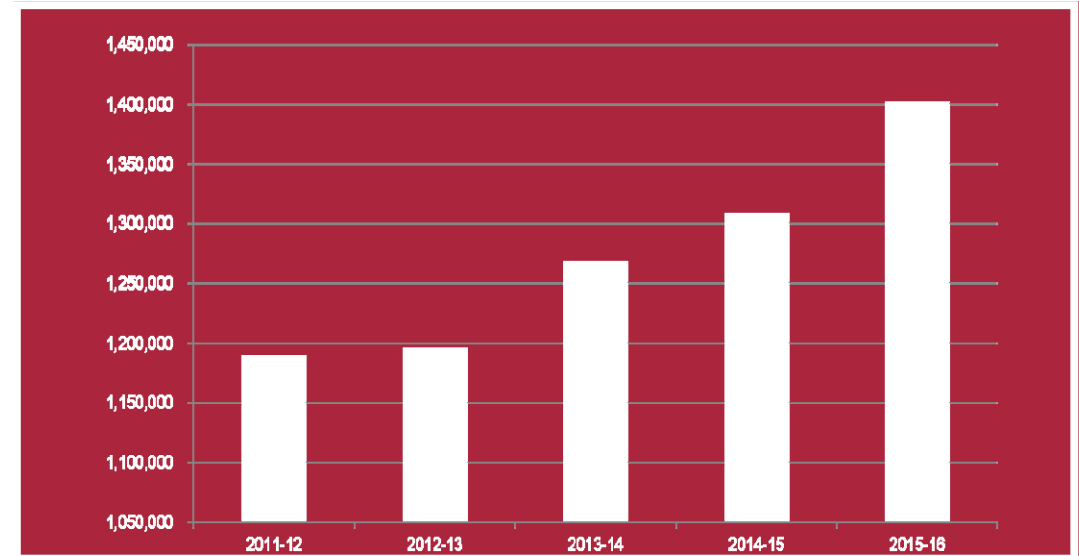
In my opinion, the financial report of the Bornhoffen Branch of the Queensland Police-Citizens Youth Welfare Association is in accordance with the group operating instructions so as to give a true and fair view of the Branch's financial position as at 30th June 2016 and its performance for the year ended on that date consistent with the basis of accounting adopted.



Mark O'Shea
 Chartered Accountant

Registered Company Auditor
 Brisbane
 Date 31 August 2016





PCYC BORNHOFFEN INCOME GROWTH 2012-2016



Thank you



Thank you to the many people who have been involved in developing, supporting and sustaining PCYC Bornhoffen over almost four decades.

It is these contributions that enable us to make this impact today.

Bornhoffen PCYC Leadership Development Centre

3510 Nerang Murwillumbah Road NATURAL BRIDGE QLD 4211

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